



## CITY OF WEST WENDOVER

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### **WEST WENDOVER CITY COUNCIL MINUTES OF THE REGULAR MEETING OF JANUARY 5, 2010**

The West Wendover City Council met for a regular meeting on January 5, 2010. The meeting was held at the West Wendover City Hall, Council Chambers #137. Mayor Andersen presided.

Council Members Present: Bryant Blake, Roy Briggs, Emily Carter, Johnny Gorum and Alan Rowley II

Others Present: Dixie Melville, Bryce Kimber, Scott Weyland, Devan Croasmun, Ron Supp, Aleta Kimber, Sondra Schmidt, Jeff Knudtson, Chris Melville and Anna Bartlome

The following proceedings were had.

**1. CALL TO ORDER AND ROLL CALL**

Mayor Andersen called the meeting to order at 7:00 p.m. All those present and excused are noted above.

**2. PLEDGE OF ALLEGIANCE**

Mayor Andersen led those present in the Pledge of Allegiance.

**3. COMMENTS FROM THE GENERAL PUBLIC:**

None offered or received.

**4. \*APPROVAL OF THE MINUTES:**

Council Member Rowley II had some changes to the minutes of December 15, 2009.

Under New Business the changes are as follows:

Item b: *“Those issues were the cash disbursement and not upgrading the accounting program as planned but steps were taken to involve additional people as discussed.”*

*“Michael Michelsen explained a change from the audit last year.”*

*“The liability to maintain and close the landfill post closure had to be accrued in the financial statements but the insurance policy transfers all liability to the insurance company.”*

Under Old Business the changes are as follows:

Item a: *“Chris explained the items that the City Engineer said are remaining to be completed, which are submitting a landscape/irrigation plan (has been completed but Engineers copy of plans did not have correct page), construction easement and to reference West Wendover standards not APWA, general details (chain link fence), handicap ramp, sewer manhole, grades entrance walkways, architectural details show a 30” curb and gutter and the civil drawings show a 24” curb and gutter.”*

Under Public Hearing the changes are as follows:

*“Chris explained that the City would vacate 140’ of the original 200’ easement originally granted and the remaining easement would cover the utilities in that area.”*

Under Communications the changes are as follows:

*“Chris Melville explained that the City will be receiving funding for the clinic from the transportation bill just passed by the Senate.”*

Under Next Meeting Date and Adjournment the changes are as follows:

*“The next meeting date is January 5, 2010 with a special meeting at 6:00 p.m. and a regular meeting at 7:00 p.m. and will be held at the West Wendover City Hall, Council Chambers #137.”*

Council Member Rowley II made the motion to approve the minutes of the regular meeting of December 15, 2009 with the changes as noted above and the minutes of the special meeting of December 22, 2009. The motion was seconded by Council Member Briggs and passed unanimously.

## **5. NEW BUSINESS**

### **\*a. Discussion and Decision to Approve and Award the Successful and Responsive High Bidder Under City of West Wendover Public Land Sale 01-05-2010 per City of West Wendover Resolution # 2009-17 and Authorization for Staff to Prepare and Mayor to Execute All Necessary Agreements, Documents and/or Contracts and Other Matters Appropriately Related Thereto**

No action was taken due to there being no successful and responsive bidders.

### **\*b. Discussion and Decision to Approve and Authorize Staff to Prepare and Mayor to Execute Any and All Documents for the 2010 USDA-RD Solid Waste Management Grant (SWMG) and Other Matters Appropriately Related Thereto**

Chris Melville explained that this was a grant being filed with USDA for solid waste management. The grant would include some education and reevaluating the recycling program for the City. The grant amount is \$24,000.00 with an in-kind contribution of \$4,800.00. Council Member Blake made the motion to approve and authorize staff to prepare and Mayor to execute any and all documents for the 2010 USDA-RD Solid Waste Management Grant (SWMG). The motion was seconded by Council Member Rowley II and passed unanimously.

### **\*c. Discussion and Decision to Authorize Staff to Prepare and Mayor to Execute Any and All Documents for the ARRA Edward Byrne Memorial Justice Assistance Grant Formula Program and Other Matters Appropriately Related Thereto**

Chris Melville explained that the grant was approximately \$11,000.00 and would be used to sustain employment in law enforcement. Council Member Carter made the motion to authorize staff to prepare and Mayor to execute any and all documents for the ARRA Edward Byrne Memorial Justice Assistance Grant Formula Program. The motion was seconded by Council Member Briggs and passed unanimously.

### **\*d. Discussion and Decision to Approve and Authorize Staff to Prepare and the Mayor to Execute Any and All Documents for the STOP Grant and Other Matters Appropriately Related Thereto**

Ron Supp explained that the grant is for a domestic violence advocate and is a two year grant. Council Member Blake made the motion to approve and authorize staff to prepare and Mayor to execute any and all documents for the STOP Grant. The motion was seconded by Council Member Carter and passed unanimously.

### **\*e. Discussion and Decision to Accept or Reject the Bids for Water Reclamation Facility Expansion Upgrade, Phase I Headworks, and Authorize Staff to Prepare and Mayor to Execute Any and All Documents Associated and Other Matters Appropriately Related Thereto**

Chris Melville explained that it was the recommendation of the City Engineer and staff to award the Waste Water Reclamation Facility Expansion Upgrade, Phase I Headworks to Gerber Construction. The total amount of the bid from Gerber Construction was \$248,500.00. Chris explained that this bid was half of the engineers estimate and some change orders would

be done to enhance the project. One possible change order would be changing from wood construction to block for the building. Council Member Gorum made the motion to award the bid for the Water Reclamation Facility Expansion Upgrade, Phase I Headworks to Gerber Construction in the amounts of Item 1 \$218,500.00 and Item 2 \$30,000.00 for a total amount of \$248,500.00 and authorize staff to prepare and Mayor to execute any and all documents. The motion was seconded by Council Member Carter and passed unanimously.

**6. DEPARTMENT UPDATES**

**Fire Chief** – Jeff Knudtson had nothing to add to memo, which stated that the remaining radios from the DOE grant for the Police and Public Works have been ordered. Open applications for part time firefighters are still being accepted. The new procedures for the DOE grants have changed becoming more complex.

The department responded to the following incidents from January 1, 2009 to December 31, 2009.

Fires	22
Overpressure rupture, explosion, overheat – no fire	0
Rescue and Emergency Medical Service	305
Hazardous Condition – No Fire	12
Service Call	193
Good Intent Call	58
False Alarm and False Call	9
Severe Weather and Natural Disaster	0
Special Incident Type	61

**Police Chief** – Ron Supp thanked the Mayor and Council for the support of the domestic violence advocate. The memo stated tentatively the dispatch radio equipment will be installed the week of January 11<sup>th</sup> and the computer equipment will be relocated the week of February 8<sup>th</sup>.

The department responded to the following for the month of December.

	December
Calls for Service	610
Adult Arrests	10
Warrants Served	4
Juvenile Arrests	0
Citations Issued	84
Transports	9
Field Interviews	0
Civil Papers Served	47

**City Clerk/Records Officer** – Anna Bartlome reminded the Mayor and Council that financial disclosure statements are due January 15<sup>th</sup>.

**Chief Financial Officer** – Nothing.

**Public Works Director** – Bryce Kimber had nothing to add to memo, which stated that due to all the snow it took longer to read the water meters. There had been a line break in the reuse line but everything is fixed and back online.

**City Manager** – Chris Melville explained that the staff would proceed with the second land sale for the former City Offices. The closing date for the land sale would be February 2, 2010.

**7. COMMUNICATIONS**

No communications presented.

**8. \*APPROVAL OF THE CLAIMS:**

Council Member Gorum made the motion to approve the claims for January 5, 2010, September insurance, October insurance and November insurance. The motion was seconded by Council Member Carter and passed unanimously.

**9. \*NEXT MEETING DATE AND ADJOURNMENT**

The next meeting date is a regular meeting on January 19, 2010 at 7:00 p.m. at the West Wendover City Hall, Council Chambers #137. Council Member Carter made the motion to adjourn at 7:16 p.m. The motion was seconded by Council Member Briggs and passed unanimously.

ATTEST:

Anna E. Bartlome  
City Clerk/Records Officer