

City of West Wendover  
**PUBLIC SAFETY DISPATCHER**  
 Supplemental Questionnaire (attach to application)

**Print or Type Clearly.**

**Applicant Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

*Complete mailing & physical address.* \_\_\_\_\_

**Daytime Phone:** \_\_\_\_\_ **Evening Phone:** \_\_\_\_\_

Which number is best to contact you?                      Day                      Evening

E-mail address: \_\_\_\_\_

*This form does not in any way imply or guarantee a contract or promise of employment with the City of West Wendover. All applicants must take and pass all phases of the selection process to continue. Failure to attend or pass any section of the selection process will result in applicant being removed from further consideration.*

*Upon completion of certain portions of the hiring process, applicants may be required to submit to a background investigation, supply appropriate release waivers for information, submit to fingerprinting and verification of education and references.*

Below are listed a number of tasks required of Public Safety Dispatchers. Indicate your acknowledgement by putting an "X" or check mark in the appropriate box.

<b>As a Public Safety Dispatcher, I am willing and able to:</b>	<b>YES</b>	<b>NO</b>
1. Maintain the highest standard of integrity and ethics.		
2. Provide honest, courteous and professional service without partiality.		
3. Demonstrate initiative and desire to work in a problem solving environment.		
4. Keep information confidential and not share it inappropriately.		
5. Work without immediate supervision.		
6. Perform routine, repetitive tasks, such as typing, completing reports, etc.		
7. Work weekends (Saturday & Sunday)		
8. Work rotating shifts.		
9. Work holidays & overtime.		
10. Respond to call outs (day & night)		

**Answer the following questions:** *(If an explanation is necessary, limit your response to one page per question.)*

11. Have you ever left a job without giving advance notice? **YES NO**  
*If yes, please explain.*

12. All candidates must possess a satisfactory work record with their current and past employers. Only those with a satisfactory work will be considered for employment. Each case will be examined on the basis of job relatedness and recency. Do you possess a satisfactory work record including performance evaluations with your current and past employers?

*Explain in detail any terminations and/or resignations in lieu of termination.*

**YES NO**

13. Provide all details of any misdemeanor or felony convictions (i.e.; date of occurrence, circumstances, sentence received, current status, etc.). Each case will be examined on the basis of job relatedness and recency.

14. The City of West Wendover requires its employees to be free from illegal drug use. Have you used illegal drugs?

*If yes, explain in detail.*

**YES NO**

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Applicants Signature

Date