

APPLICATION FOR HOME OCCUPATION PERMIT

FILING DATE: _____

HEARING DATES: _____

City Council: _____

TO THE WEST WENDOVER CITY CLERK:

Applicant's Name: _____

Telephone: _____

Applicant's Address: _____
(Physical & Mailing)

1. Pursuant to West Wendover City Code, Title 8, Chapter 10, Section 6, Application is hereby made for a Home Occupation Permit for the following use and purpose: (Give exact legal description of property if request for permit relates to a change of use in specified property). Said Applicant agrees to comply and furnish such information as may be required in the City Code, including, but not limited to: **FULL DETAILED DESCRIPTION, IN WRITING, OF EXACTLY HOW THE HOME OCCUPATION WILL BE CONDUCTED.** (If additional space is required, attach an additional sheet of paper with descriptions.)

2. Applicant acquired title to such property on: _____

3. The property is situated: (Give street address or exterior boundaries)

4. Applicant(s) has/have the ability and intention to utilize said Home Occupation Permit for a period not to exceed the life of the business; and the applicant understands that this Home Occupation Permit, if granted, becomes null and void and of no effect, with no prior notification, if at any time after granting, the use is discontinued for a period of six (6) months, or if the applicant fails to comply with conditions and business license requirements which are a part of the terms under which such permit is granted.

5. In the event that a Home Occupation Permit is granted, subject to conditions, such Permit does not become effective until such time as those conditions have been met.

6. Describe in detail special circumstances that may accompany the use of the property if such permit is granted. (i.e. parking, signage, storage of goods) Will such circumstances comply with existing City Codes? (If additional space is required, attach an additional sheet of paper with descriptions.)

7. **A non-refundable filing fee of \$200.00 must accompany this application** and application must be filed with the City Clerk of the City of West Wendover at 1111 N. Gene L Jones Way. Further, it is expressly understood that this fee is for the purpose of considering the issuance of a conditional use permit and shall not be applied towards an appeal process.

8. This Application shall be referred to the City Clerk and/or City Manager of West Wendover, for determination, no earlier than ten (10) days after notification to property owners within three hundred feet (300') of the exterior limits of the property involved as shown by the latest assessment role of the city.

9. In the event that the City Clerk and/or City Manager denies the application for permit, notice of the denial, including the reasons therefore, shall be mailed to the applicant, who shall if they desire appeal to the City Council of West Wendover for reconsideration, with ten (10) days after the City Clerk receives the notice.

DATED this _____ day of _____, 2_____.

Applicant's Signature